

West Kentucky Community and Technical College

West Kentucky College Academy

GO2 COLLEGE IN HIGH SCHOOL

DIGITAL LITERACY PROCEDURES

Digital Literacy can be met by one of the following:

1. Completing a digital literacy course as listed in the KCTCS catalog.
2. Score of 75% or better on the IC³ Fast track exam.

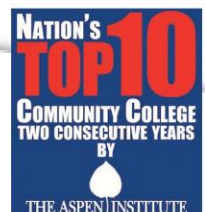
Procedures for taking the exam:

1. Purchase the exam voucher from the bookstore (approximate cost \$19.65).
2. Take the voucher to the Grisham Computer Center located on the second floor of Rosenthal Hall. Contact person is Barbara Sweatt, (270) 534-3283 or barbara.sweatt@kctcs.edu. The lab opens at 7:30 a.m. and the test must be completed by 4:00 p.m. The test length is one (1) hour.
3. No recording or electronic devices are allowed in the testing area. Such devices include paper, pens, pencils, cameras, computers, or cell phones.
4. Bring your driver's license for proof of identification and your KCTCS student ID number.
5. Passing score is 75%.
6. Scores will be submitted to Registrar's office. Students may take the exam twice.
7. Transcripts will reflect a "checkmark" for digital literacy. No grade will be earned for successful completion of the exam.

Study materials for the exam can be located at the following site:

<http://www.certiport.com/Portal/desktopdefault.aspx?tabid=669&roleid=101>

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WKCTC is an equal educational and employment opportunity institution.

KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM