

BUSINESS STUDIES
BUSINESS ADMINISTRATION
Accounting
Diploma

Academic Plan Code

5202014049

Academic Subplan Code

Contact Information: Sueann Hely			
Sueann.Hely@kctcs.edu		270-534-3273	
Student Name	Course	Student ID#	Hours
			Grade
			Semester
Required Technical:			
Digital Literacy*			0-3
CIT 130 Productivity Software OR OST 240 Software Integration			3 (3)
ACC 201 Financial Accounting OR ACT 101 Fundamentals of Accounting I AND ACT 102 Fundamentals of Accounting II			3 (3) (3)
ACT 279 Computerized Accounting Systems			3
COE 199 Cooperative Education OR BAS 280 Business Internship			3 (3)
Additional accounting hours approved by Program Coordinator			6
Required Technical Subtotal			18-24
General Education:			
Area 1=			
ENG 101 Writing I			3
ENG 102 Writing II OR ENG 203 Business Writing OR OST 235 Business Communications Technology			3 (3) (3)
Oral Communications			3
Area 2=			
Quantitation Reasoning course (Excludes MAT 205, MAT 206, STA 200, STA 210)			3
General Education Subtotal			12
			Revised Date: 1/30/2017

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KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Course	Hours	Grade	Semester
Related Courses:			
Choose 9 credit hours from the following list with Program Coordinator Approval			
BAS 120 Personal Finance	3		
BAS 267 Introduction to Business Law	3		
BAS 283 Principles of Management	3		
BAS 200 Small Business Management	3		
BAS 260 Professional Development and Protocol	2		
Any Economics Course	3		
Quantitative Reasoning course	3		
Related Courses Subtotal	9		
Total Credits	39-45		

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First Semester		
Course No.	Course Title	Credit Hours
ENG 101	Writing I	3
CIT 105	Introduction to Computers OR	3
OST 105	Introduction to Information Systems	(3)
ACC 201	Financial Accounting	3
ACT 101	Fundamentals of Accounting I AND	(3)
ACT 102	Fundamentals of Accounting II	(3)
	Quantitative Reasoning Course	3
	Related course approved by Program Coordinator	3
Subtotal		15-18
Second Semester		
Course No.	Course Title	Credit Hours
ENG 102	Writing II OR	3
OST 235	Business Communications Technology OR	(3)
ENG 203	Business Writing	(3)
ACT 279	Computer Accounting Systems	3
	Oral Communications	3
	Related course approved by Program Coordinator	3
CIT 130	Productivity Software OR	3
OST 240	Software Integration	(3)
Subtotal		15

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Third Semester		
Course No.	Course Title	Credit Hours
	Additional Accounting hours approved by Program Coordinator	3
	Additional Accounting hours approved by Program Coordinator	3
BAS 280	Cooperative Education OR	1-4
COE 199	Business Internship	(1-3)
Subtotal		7-10
Total Credits		39-45