

**BUSINESS STUDIES  
BUSINESS ADMINISTRATION  
General Business  
Certificate**

Academic Plan Code

5202013169

Academic Subplan Code

<b>Contact Information:</b> Allison McGullion				
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Student Name		Student ID#		
	Course	Hours	Grade	Semester
	<b>Required:</b>			
	ACT 101 Fundamentals of Accounting I OR	3		
	ACC 201 Financial Accounting	(3)		
	Any Economics Course	3		
	BAS 160 Introduction to Business	3		
	CIT 105 Introduction to Computers OR	3		
	OST 105 Introduction to Information Systems	(3)		
	<b>Total Credits</b>	<b>12</b>		
		<b>Revised Date:</b> 1/30/2017		

*KCTCS is an equal opportunity employer and educational institution.*

KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

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**First Semester**

Course No.	Course Title	Credit Hours
ACT 101	Fundamentals of Accounting I OR	3
ACC 201	Financial Accounting	(3)
	Any Economics Course	3
BAS 160	Introduction to Business	3
CIT 105	Introduction to Computers OR	3
OST 105	Introduction to Information Systems	(3)
<b>Total Credits</b>		<b>12</b>

**Program Coordinator Notes:** Courses listed may have prerequisites. Certificates and/or diplomas are awarded when the required course work is completed.

\*ACC 201 may be substituted

Available completely online.