

BUSINESS STUDIES
BUSINESS ADMINISTRATION
 Human Resource Management Track
 Associate in Applied Science



Academic Plan Code

5202017129

Academic Sub plan Code

520201715

Contact Information: Allison McGullion				
Allison.McGullion@kctcs.edu		270-534-3274		
Student Name		Student ID#		
	Course	Hours	Grade	Semester
General Education				
	ENG 101 Writing I	3		
	COM 181 Basic Public Speaking OR	3		
	COM 252 Introduction to Interpersonal Communication	(3)		
	Any Economics Course	3		
	MAT 105 Business Mathematics OR	3		
	MAT 110 Applied Mathematics OR	(3)		
	MAT 150 College Algebra OR	(3)		
	Higher Quantitative Reasoning	(3)		
	Heritage/Humanities	3		
	Natural Sciences	3		
	Subtotal	18		
Technical Core				
	CIT 105 Introduction to Computers OR	3		
	OST 105 Introduction to Information Systems	(3)		
	ENG 102 Writing II OR	3		
	OST 235 Business Communications Technology	(3)		
	CIT 130 Productivity Software OR	3		
	OST 240 Software Integration	(3)		
	BAS 160 Introduction to Business	3		
	BAS 250 Business Employability Seminar	1		
	BAS 267 Introduction to Business Law	3		
	BAS 282 Principles of Marketing	3		
	MKT 282 Principles of Marketing	(3)		
	BAS 283 Principles of Management	3		
	MGT 283 Principles of Management	(3)		
	ACC 201 Financial Accounting OR	3		
	ACT 101 Fundamentals of Accounting I AND	(3)		
	ACT 102 Fundamentals of Accounting II	(3)		
	ACC 202 Managerial Accounting	3		
	Subtotal	28-31		
	Total	46-49		
Revised Date: 1/30/2017				

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KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Course	Hours	Grade	Semester
Technical Courses			
Required:			
BAS 274 Human Resource Management	3		
BAS 287 Supervisory Management	3		
ACT 196 Payroll Accounting	3		
Choose 9 credit hours from the following Approved Technical Courses:			
BAS 280 Business Internship OR	1-4		
COE 199 Cooperative Education	(1-4)		
BAS 284 Applied Management Skills	3		
BAS 288 Personal & Organizational Leadership	3		
BAS 290 Management, Ethics & Society	3		
BAS 299 Selected Topics in Management	1-3		
ISX 100 Industrial Safety	3		
OST 275 Office Management	3		
PSY 180 Human Relations	3		
QMS 101 Introduction to Quality Systems	3		
QMS 202 Performance Management	3		
IFM 128 Principles of Informatics	3		
IFM 111 Client-Side Informatics Software	3		
IFM 130 Business Data Communications	3		
IFM 211 Collaboration Software	3		
IFM 215 Information Systems Analysis	3		
IFM 225 Advanced Informatics	3		
IFM 235 Information Systems and Business Intelligence	3		
Subtotal	18		
Total Credits	64-67		

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Fall Semester		
Course No.	Course Title	Credit Hours
ENG 101	Writing I	3
BAS 160	Introduction to Business	3
CIT 105	Introduction to Computers OR	3
OST 105	Introduction to Information Systems	(3)
MAT 105	Business Mathematics OR	3
MAT 110	Applied Mathematics OR	(3)
MAT 150	College Algebra OR	(3)
	Higher Quantitative Reasoning	(3)
	Natural Sciences	3
	Heritage/Humanities	3
Subtotal		18
Spring Semester		
Course No.	Course Title	Credit Hours
BAS 282	Principles of Marketing	3
BAS 283	Principles of Management	3
CIT 130	Productivity Software OR	3
OST 240	Software Integration	(3)
COM 181	Basic Public Speaking OR	3
COM 252	Introduction to Interpersonal Communication	(3)
ENG 102	Writing II OR	3
OST 235	Business Communications Technology	(3)
	Approved Technical Course	3
Subtotal		18

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Fall Semester		
Course No.	Course Title	Credit Hours
ACC 201	Financial Accounting OR	3
ACT 101	Fundamentals of Accounting I AND	(3)
ACT 102	Fundamentals of Accounting II	(3)
BAS 274	Human Resource Management	3
BAS 287	Supervisory Management	3
	Any Economics Course	3
Subtotal		12-15
Spring Semester		
Course No.	Course Title	Credit Hours
ACC 202	Managerial Accounting	3
ACT 196	Payroll Accounting	3
BAS 250	Business Employability Seminar	1
BAS 267	Introduction to Business Law	3
	Approved Technical Courses	6
Subtotal		16
Total Credits		64-67
The Associate of Applied Science in Business Administration - Human Resource Management Track is accredited by the Accredited Council for Business Schools & Programs (ACBSP), 11520 West 119th Street, Overland Park, KS		