

BUSINESS STUDIES
BUSINESS ADMINISTRATION
Small Business Management
Diploma

Academic Plan Code

5202014039

Academic Subplan Code

Contact Information: Allison Smith				
allison.smith@kctcs.edu		270-534-3274		
Student Name		Student ID#		
	Course	Hours	Grade	Semester
General Education:				
Area 1=				
	ENG 101 Writing I OR	3		
	COM 181 Basic Public Speaking OR	(3)		
	COM 252 Introduction to Interpersonal Communication	(3)		
AREA 2=				
	Any Economics Course	3		
General Education Subtotal		6		
Required Technical:				
	ACC 201 Financial Accounting OR	3		
	ACT 177 Entrepreneurial Accounting	(3)		
	BAS 160 Introduction to Business OR	3		
	BAS 170 Entrepreneurship**	(3)		
	BAS 212 Introduction to Financial Management** OR	3		
	Quantitative Reasoning Course	(3)		
	BAS 200 Small Business Management	3		
	BAS 267 Introduction to Business Law	3		
	BAS 282 Principles of Marketing	3		
	BAS 283 Principles of Management	3		
	CIT 105 Introduction to Computers OR	3		
	OST 105 Introduction to Information Systems	(3)		
	BAS 280 Business Internship OR	1-4		
	COE 199 Cooperative Education	(1-3)		
Required Technical Subtotal		25-28		
Revised Date: 9/29/2020				

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KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

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Course	Hours	Grade	Semester
Approved Technical Courses:			
Choose 6 hours (not duplicated from core) from the Approved Technical Courses			
ACC 202 Managerial Accounting	3		
ACT 196 Payroll Accounting	3		
BAS 170 Entrepreneurship**	3		
BAS 212 Introduction to Financial Management**	3		
BAS 274 Human Resource Management	3		
BAS 284 Applied Management Skills	3		
BAS 287 Supervisory Management	3		
BAS 288 Personal and Organizational Leadership	3		
BAS 290 Management, Ethics & Society	3		
BAS 110 Worksheets in Business Applications OR	3		
CIT 130 Productivity Software OR	(3)		
OST 240 Software Integration	(3)		
BAS 201 Customer Service Improvement Skills	3		
Approved Technical Courses Subtotal	6		
Total Credits	37-40		

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First Semester		
Course No.	Course Title	Credit Hours
BAS 160	Introduction to Business OR	3
BAS 170	Entrepreneurship*	(3)
BAS 282	Principles of Marketing	3
BAS 283	Principles of Management	3
	Any Economics Course	3
CIT 105	Introduction to Computers OR	3
OST 105	Introduction to Information Systems	(3)
	Approved Technical Course**	3
Subtotal		18
Second Semester		
Course No.	Course Title	Credit Hours
ACT 177	Entrepreneurial Accounting OR	3
ACC 201	Financial Accounting	(3)
BAS 200	Small Business Management*	3
BAS 212	Introduction to Financial Management* OR Quantitative Reasoning Course	3 (3)
BAS 267	Introduction to Business Law	3
COM 181	Basic Public Speaking OR	3
COM 252	Introduction to Interpersonal Communication OR	(3)
ENG 101	Writing I*	(3)
	Approved Technical Course**	3
BAS 280	Business Internship OR	1-4
COE 199	Cooperative Education	(1-3)
Subtotal		19-23
Total Credits		37-40
Program Coordinator Notes:		
** Not allowed as an Approved Technical Course if course has been taken as a required course.		
*Approved Math Course: MAT 105, MAT 110, MAT 150, or Higher Math.		