



**MEDICAL INFORMATION TECHNOLOGY**  
**Associate in Applied Science**  
**Electronic Medical Records Track**

Academic Plan Code **5107167019**  
 Academic Subplan Code **510716707**

<b>Contact Information:</b> Jo Ann Knapp			
<a href="mailto:JoAnn.Knapp@kctcs.edu">JoAnn.Knapp@kctcs.edu</a>		270-534-3381	
Student Name		Student ID#	
Course	Hours	Grade	Semester
<b>General Education:</b>			
ENG 101 Writing I	3		
MAT 105 Business Math	3		
A Higher Level Mathematics Course	(3)		
BIO 135 Basic Anatomy and Physiology with Laboratory*	4		
Social/Behavioral Sciences	3		
Heritage/Humanities	3		
<b>Subtotal</b>	<b>16</b>		
<b>Technical Core:</b>			
CIT 105 Introduction to Computers	3		
OST 105 Introduction to Information Systems	(3)		
MIT 103 Medical Office Terminology	3		
AHS 115 Medical Terminology	(3)		
CLA 131 Medical Terminology from Greek and Latin	(3)		
CIT 130 Productivity Software	3		
OST 240 Advanced Software Integration	(3)		
MIT 104 Medical Insurance	3		
OST 110 Word Processing Applications	3		
MIT 217 Medical Office Procedures	3		
MIT 224 Medical Practice Management	3		
MIT 228 Electronic Medical Records	3		
MIT 230 Medical Information Management	3		
MIT 250 Legal Issues in Medical Information Management	3		
MIT 295 Medical Information Technology Capstone	3		
<b>Subtotal</b>	<b>33</b>		
<b>Technical &amp; General Education Subtotal</b>	<b>49</b>		
*Students may fulfill the Biology requirement with both BIO 137 AND BIO 139			
Revised Date:		3/8/2021	
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Course	Hours	Grade	Semester
ACT 101 Fundamentals of Accounting I	3		
ACC 201 Financial Accounting I	(3)		
OST 210 Advanced Word Processing Applications	3		
MIT 227 Medical Office Software	(3)		
OST 235 Business Communications Technology	3		
Course Approved by Program Coordinator**	3		
Course Approved by Program Coordinator**	3		
<b>Subtotal</b>	<b>15</b>		
<b>Total</b>	<b>64</b>		
*Students may fulfill the Biology requirement with both BIO 137 AND BIO 139			
**Course Approved by Program Coordinator suggestions: Any MIT course, BAS course, OST course, ACC/ACT course, CIT course, or AHS course.			

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**Fall Semester**

Course No.	Course Title	Credit Hours
MIT 103	Medical Office Terminology <b>OR</b>	3
AHS 115	Medical Terminology <b>OR</b>	(3)
CLA 131	Medical Terminology from Greek & Latin	(3)
ENG 101	Writing I	3
OST 110	Word Processing Applications	3
	Social/Behavioral Sciences	3
CIT 105	Introduction to Computers <b>OR</b>	3
OST 105	Introduction to Information Systems	(3)
MAT 105	Business Math <b>OR</b>	3
	A Higher Level Mathematics Course	(3)
<b>Subtotal</b>		<b>18</b>

**Spring Semester**

Course No.	Course Title	Credit Hours
BIO 135	Basic Anatomy and Physiology w/Lab*	4
MIT 104	Medical Insurance	3
CIT 130	Productivity Software <b>OR</b>	3
OST 240	Software Integration	(3)
MIT 217	Medical Office Procedures	3
MIT 230	Medical Information Management	3
<b>Subtotal</b>		<b>16</b>

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<b>Fall Semester</b>		
Course No.	Course Title	Credit Hours
ACC 201	Financial Accounting I <span style="float: right;"><b>OR</b></span>	3
ACT 101	Fundamentals of Accounting	(3)
OST 210	Advanced Word Processing Application <span style="float: right;"><b>OR</b></span>	3
MIT 227	Medical Office Software	(3)
MIT 224	Medical Practice Management	3
OST 235	Business Communications Technology	3
	Course Approved by Program Coordinator**	3
<b>Subtotal</b>		<b>15</b>
<b>Spring Semester</b>		
Course No.	Course Title	Credit Hours
MIT 295	Medical Information Technology Capstone	3
MIT 228	Electronic Medical Records	3
MIT 250	Legal Issues in Medical Information Management	3
	Heritage/Humanities	3
	Course Approved by Program Coordinator**	3
<b>Subtotal</b>		<b>15</b>
	<b>AAS Medical Records Option</b>	<b>64</b>
*Students may fulfill the Biology requirement with both BIO 137 AND BIO 139		
**Course Approved by Program Coordinator suggestions: Any MIT course, BAS course, OST course, ACC/ACT course, CIT course, or AHS course.		
<p><b>Program Coordinator Notes</b>  Progression in the Medical Information Technology program is contingent upon achievement of a grade of "C" or better in each course and maintenance of a 2.0 cumulative grade point average or better (on a 4.0 scale).</p> <p>BIO 137 is a pre-requisite to BIO 139 and may have to be taken in separate semesters.</p>		