West Kentucky Community & Technical College
Board of Directors
Board of Trustees of Paducah Junior College
Joint Board Meeting

November 21, 2013, Meeting to Follow Noon Lunch
Anderson Technical Building Bistro

I. CALL TO ORDER – EDMONDS

WKCTC Board of Directors Chair Edmonds called the joint meeting to order at 1 p.m. beginning with the Pledge of Allegiance.

WKCTC Board of Directors who were present: Bruce Brockenborough, staff representative Tom Butler, Deborah Edmonds, faculty representative Shari Gholson, Steve Grinnell, Lee Jones, Larry Kelley, Dr. Shirley Menendez, Jennifer Smith and Dr. Barbara Veazey. PJC Board of Trustees members present were Ashley Wright, Dr. Bill Wheeler, Ken Wheeler, Mayor Gayle Kaler Lynn King, Judge Jeff Hines, Anne Gwinn, Dr. Wally Montgomery, Lorraine Schramke, John Williams. Others present were Sherry Anderson, Jipaum Askew-Robinson, Janette Blythe, John Carrico, Dr. Steve Freeman, Susan Graves, Dr. Belinda Russell, Dr. Renea Akin, Dr. Tena Payne, Jim Pape, Paul Aho, Darla Howerton, Becky Haus, Barbara Maxey (recorder), *Paducah Sun* reporter Kathleen Fox and WPSD reporter.

II. APPROVAL OF WKCTC BOARD OF DIRECTORS MINUTES

Dr. Menendez moved and Shari Gholson seconded to approve the October 1, 2013 minutes as presented. Motion passed.

III. Chair Edmonds turned the meeting over to John Williams, Chair of PJC Board of Trustees.

IV. APPROVAL OF PJC BOARD OF TRUSTEES MINUTES

Judge Hines moved and Mrs. King seconded to approve the September 26, 2013 minutes as presented. Motion passed.

V. EXECUTIVE DIRECTOR REPORT – MRS. WRIGHT

KCTCS Advancement Site Visit Update

Mrs. Wright said that the site visit was positive. One of the outcomes from the visit will be the development of a module in PeopleSoft for donor tracking.

Scholarship Auction Survey

Great feedback has been received from the auction. In the coming months a development committee will be created to review the scholarship auction format.

Scholarship Reception
The Executive Director thanked the board and staff for their participation in making this year's Scholarship Reception a success. There were over 120 donors and students in attendance.

Gift Report
Mrs. Alcott Haus reported on the September through October gifts that we have received. The total raised through October is $328,337.17. The year to date total is $514,590.09.

VI. HIGHER EDUCATION – DR. VEAZEY

Mayor Kaler said that Paducah has been named as a member of the UNSECO Creative Cities Network in the category of "Crafts and Folk Arts." This will place Paducah in expanding creative partnerships locally, nationally, and internationally. The Network currently includes 41 cities from around the world. Paducah has joined two other US cities, Iowa City, Iowa and Santa Fe, New Mexico, as a city fostering creative industries.

Paducah School of Art & Design (PSAD)

Dr. Veazey recapped the art school projects that have been completed. The final phase of the project will be to renovate the Kitchens Inc. Building. She said that Dr. McCall is a strong supporter of the project. This will cost eight million dollars. The President said we will launch a two million dollar campaign and will leverage resources to raise the remaining eight million. **Mr. Wheeler moved and Mrs. Gwinn seconded to authorize PJC, Inc. to make a donation of $500,000 to the Paducah School of Art & Design capital campaign, to be used for renovation of the "Kitchens Building." This donation may be made in equal increments over a five year period, or sooner at the discretion of the PJC Board. The donation is to be made from unrestricted accounts currently in the PJC Endowment. This donation is contingent upon raising the remainder of the funds to complete the renovation, estimated to be 7.5 million dollars, from other sources. Motion passed.**

Community Scholarship Program (CSP) Update

The first group of seniors will enroll in the "Intro to College" class this spring. The class is designed to prepare the students for college.

Resolution in Support of Achieving the Dream Application (Attachment IV 1)

Dr. Veazey distributed a Resolution of the WKCTC Board of Directors and The PJC Board of Trustees in support of Achieving the Dream application. She said this project will help college students stay in school and earn a college certificate or degree. The targeted students will be low-income and students of color. **Ms. Schramke moved and Mrs. King seconded to accept the resolution of support and participate in Achieving the Dream application. Motion passed.**

VII. BUILDINGS AND GROUNDS

Renovation Status Report (Attachment V 1)

Mr. Carrico reported that the Artist in Residence house renovation is complete. New appliances will be installed and the exterior will be painted in the spring.

VIII. FUNDRAISING/FRIENDRAISING – DR. MONTGOMERY

Gift Report

The report was given earlier in the meeting.

IX. LOCAL PROGRAMS

No report was made. A copy of the Arts in FOCUS report was included in the member binders.

X. FINANCE – MR. BROCKENBOURGH

Approval of September through October Budget Reports

Mr. Brockenborough reported that the Finance Committee thoroughly reviewed the budget reports earlier and found them to be in order. **Ms. Schramke moved and Dr. Montgomery seconded to approved the September through October PJC and CLC budget reports. Motion passed.**

XI. CHAIR REPORT/REMARKS – MR. WILLIAMS

Chair Williams thanked the board and staff for all their hard work especially with the moving forward with the PSAD.

XII. OLD BUSINESS

None.

XIII. NEW BUSINESS

None.

XIV. EXECUTIVE SESSION (IF NECESSARY)

None necessary.

Meeting adjourned at 1:30 p.m.

ATTACHMENT

RESOLUTION OF THE WKCTC BOARD OF DIRECTORS
AND THE PJC BOARD OF TRUSTEES
IN SUPPORT OF ACHIEVING THE DREAM APPLICATION

WHEREAS, Achieving the Dream, Inc. is a national nonprofit dedicated to helping more community college students, particularly low-income students and students of color, stay in school and earn a college certificate or degree.

WHEREAS, Achieving the Dream's Student-Centered Model of Institutional Improvement is focused on creating a culture of evidence in which data and inquiry drive broad-based institutional efforts to close achievement gaps and to improve student outcomes overall. The organization provides extensive support to colleges in

- collecting and analyzing student data;
- measuring and tracking student progress to allow for greater accountability;
- designing, implementing, and evaluating intervention strategies; and
- broadening knowledge among stakeholders about policies and programs that contribute to student success.

WHEREAS, West Kentucky Community and Technical College has been named in the Top 10 Community Colleges for two consecutive years and endeavors to pursue excellence to a higher level.

BE IT RESOLVED, that the West Kentucky Community & Technical College Board of Directors and the Paducah Junior College Board of Trustees fully supports this proposal to participate in the 2014 Achieving the Dream cohort. This commitment begins in spring 2014 and continues through 2017.

Signed and dated by the Chairs of both the WKCTC Board of Directors and the PJC Board of Trustees on this the 21 day of November, 2013.

Deborah Edmonds, Chair
WKCTC Board of Directors

11/21/2013
Date

John Williams, Chair
PJC Board of Trustees

11/21/2013
Date