

West Kentucky Community and Technical College
West Kentucky College Academy

Please print or type - To be filled out by student and returned to West Kentucky College Academy Director,
 Lorry Beth Wilson, 4810 Alben Barkley Drive, Paducah, KY 42001, lorrybeth.wilson@kctcs.edu, 270-534-3117phone, 270-554-6295 fax

KCTCS ID (nine digit ID) _____-_____-_____-_____-_____	Last Name (Please print)	First Name (Please print)	Middle Name	Date of Birth
High School		Course(s) and Teacher		
College Choice		Career Pathway		

Student and Parent Responsibilities:

Complete the WKCTC online application **and** the West Kentucky College Academy application. <http://www.westkentucky.kctcs.edu/>

Meet the benchmark scores to be enrolled in the course(s). It is my responsibility to take the approved assessment of the ACT, COMPASS, or ASSET. **Benchmark scores: English – 18 ACT, 74 COMPASS, 43 ASSET; Reading – 20 ACT, 85 COMPASS, 44 ASSET; for College Algebra – Math – 22 ACT, 50 COMPASS, 46 ASSET.** There are specific courses that require different benchmark scores, please review website for additional information.

I authorize WKCTC to request my high school transcript and I authorize my high school to release my official high school transcript to WKCTC. In addition, I authorize WKCTC to furnish my high school with any and all information pertaining to my academic record while I am enrolled at WKCTC as a West Kentucky College Academy student.

I understand the West Kentucky College Academy requirements. It is my responsibility to read and abide by course syllabus. I affirm that I understand and will abide by all rules and regulations of the West Kentucky College Academy. While attending WKCTC, I agree to uphold all federal and state laws, county and municipality ordinances, and the rules, regulations, policies and procedures of the college.

I understand that upon graduation from high school I am **REQUIRED** to submit a final, official, high school transcript showing my high school graduation date before my WKCTC transcript will be released. I understand that it is my responsibility to contact WKCTC and complete all required forms if any changes need to be made, such as withdrawal of course, name or address change, etc.

To continue taking courses for college credit, it is my responsibility to maintain a 3.0 GPA in the college courses.

Satisfactory Academic Progress (SAP) applies to all students with previous college coursework. Taking college credit as a high school student may affect my financial aid eligibility in the future based on the following federally mandated standards:

- Must pass 67% of credit hours attempted - To calculate their completion rate (67% Rule), students can divide their cumulative earned hours by their cumulative attempted hours. For example, an undergraduate student with 6 earned hours and 12 attempted hours would have a completion rate of 50% (6 divided by 12 = 0.50). Because the student's completion rate falls below 67%, the student would not meet the completion rate (67% Rule) requirement.
- Have a 2.0 cumulative GPA - WKCTC's qualitative standard is determined by the student's earned Grade Point Average (GPA). WKCTC uses a 4-point scale for GPA. Students earning a cumulative grade point average below a 2.0 at the end of a term shall be placed on financial aid "Warning". A subsequent term with an earned GPA below 2.0 will result in suspension.
- Must not have attempted over 150% of the credit hours required for your program (Maximum Timeframe) - Students are expected to complete their degree/diploma/certificate credentials within a Maximum Time Frame (MTF) of 150 percent of the required number of credit hours to graduate from their enrolled program of study. MTF of 150% includes all classes attempted plus 50%.

New KEES regulations require you to be "on track" to graduate. (See KY Legislative Reference: KRS 164.7881) Your "on track" status will be sent to KHEAA along with your cumulative GPA at the end of each spring term.

- If you have at least a 3.0 cumulative GPA, you will receive your full KEES award.
- If your cumulative GPA is between 2.5 to 2.99 and if you meet the "on track" to graduate requirement per the "on track to graduate" information below, you will receive your full renewal KEES award.
- If your cumulative GPA is between 2.5 to 2.99 but you do NOT meet the "on track" to graduate requirement per the information below, you will receive a 50% renewal KEES award if you were enrolled full time for a least one of the previous two semesters.
- If your cumulative GPA is between 2.5 to 2.99 but you do NOT meet the "on track" to graduate requirement per the information below and you were enrolled part time for both previous semesters, you will not receive a KEES award for the next academic year.
- If your cumulative GPA drops below a 2.5 you will lose your KEES award for the next academic year.
- You may regain your KEES award for subsequent academic years by meeting the above criteria by the end of the spring term in which you meet the criteria.

The Family Educational Rights and Privacy Act (FERPA) allows WKCTC to release directory information to other agencies and educational institutions. At WKCTC, directory information is defined as the student's name, dates of attendance, major field of study, dates of degrees, photographs or digital images, and mailing address. Please indicate here if you **do not** wish to have your directory information released.

I authorize my parent/legal guardian and home high school to obtain information about my academic records (*permission ends upon student's graduation from high school*):

Name of parent/legal guardian: (Please Print) _____

Student Signature: _____ Date: _____

PARENT/LEGAL GUARDIAN

I have read and agree to the terms of this application. I hereby grant approval for my son/daughter/legal ward to enroll in WKCTC courses as a West Kentucky College Academy student while still enrolled in high school. I understand and agree to pay any fees or tuition related to the course(s) that my student enrolls in. I accept full responsibility for any and all personal matters such as transportation, financial arrangements, etc.

Please send payment for course(s) when student enrolls to WKCTC Business Office, 4810 Alben Barkley Drive, Paducah, KY 42001 or call 270-534-3152.

Parent Signature _____

Parent/Legal Guardian's Printed Name _____