

**BUSINESS STUDIES**  
**BUSINESS ADMINISTRATION**  
**Advanced Business Administration**  
**Certificate**

Academic Plan Code

5202013129

Academic Subplan Code

<b>Contact Information:</b> Allison Smith				
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Student Name		Student ID#		
	Course	Hours	Grade	Semester
	<b>Required:</b>			
	BAS 267 Introduction to Business Law	3		
	BAS 282 Principles of Marketing	3		
	BAS 283 Principles of Management	3		
	BAS 284 Applied Management Skills	3		
	BAS 110 Worksheets In Business Applications OR	3		
	CIT 130 Productivity Software OR	(3)		
	OST 240 Software Intergration	(3)		
	<b>Total Credits</b>	<b>15</b>		
			<b>Revised Date:</b> 10/14/2019	

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**KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM**

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## First Semester

Course No.	Course Title	Credit Hours
BAS 267	Introduction to Business Law	3
BAS 282	Principles of Marketing	3
BAS 283	Principles of Management	3
BAS 284	Applied Management Skills	3
BAS 110	Worksheets in Business Applications OR	3
CIT 130	Productivity Software OR	(3)
OST 240	Software Intergration	(3)
<b>Total Credits</b>		<b>15</b>
<b>Program Coordinator Notes:</b>		
is completed.		
This certificate available completely online.		