

**BUSINESS STUDIES  
BUSINESS ADMINISTRATION  
Payroll Accounting Specialist  
Certificate**

Academic Plan Code

5202013439

Academic Subplan Code

<b>Contact Information:</b> Sueann Hely				
<a href="mailto:Sueann.Hely@kctcs.edu">Sueann.Hely@kctcs.edu</a>		270-534-3273		
Student Name		Student ID#		
	Course	Hours	Grade	Semester
	<b>Required:</b>			
	ACC 201 Financial Accounting OR	3		
	ACT 101 Fundamentals of Accounting I AND	(3)		
	ACT 102 Fundamentals of Accounting II	(3)		
	ACT 196 Payroll Accounting	3		
	ACT 279 Computerized Accounting Systems	3		
	<b>Total Credits</b>	<b>9 - 12</b>		
			<b>Revised Date:</b>	1/30/2017

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KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

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<b>First Semester</b>		
Course No.	Course Title	Credit Hours
ACC 201	Financial Accounting OR	3
ACT 101	Fundamentals of Accounting I AND	(3)
ACT 102	Fundamentals of Accounting II	(3)
ACT 196	Payroll Accounting	3
<b>Subtotal</b>		<b>6-9</b>
<b>Second Semester</b>		
Course No.	Course Title	Credit Hours
ACT 279	Computerized Accounting Systems	<b>3</b>
<b>Subtotal</b>		<b>3</b>
<b>Total Credits</b>		<b>9 - 12</b>
<b>Program Coordinator Notes:</b>		